

New Zealand Inline Hockey Association

Annual General Meeting 2016
Auckland Airport Holiday Inn
30 April 2016, commencing at 10.10 am

Welcome

Richard Nelson, Acting Chairperson NZIHA, welcomed delegates and club representatives to the 21st Annual General Meeting of the New Zealand Inline Hockey Association. In accordance with Section 9.3a of the NZIHA Constitution, as one third of member clubs were represented, a quorum was met and the meeting declared open. The meeting was commenced with an introduction of Board Members.

Confirmation of Delegates Attending

Delegates and club representatives were advised by the Acting Chairperson, Richard Nelson, that a member club, having all dues paid, shall be entitled to one voting delegate at the AGM providing the member was not under suspension and had at least ten (10) registered members for whom the current fees had been paid. Club delegates were advised they may represent one club only and shall be a member of the club they represent. Richard Nelson asked Jenny Henry to read out the Register of Delegates:

Sabres: apology
Ravens: Carol Rosser
Miners: Nicola Ellis
Devils: Susan Tobin
Sharks: Cameron McIvor
Penguins: Brett Turia
Renegades: Sandy Nimmo
Whalers: Alethea Stove
Panthers: Jenny Henry
Vipers: Kath Eastwood
Stingrays: Sue & Carl (non voting)

Board and Associates Present

Richard Nelson (Acting Chair), Mark Sutton, Susan Kennedy

Independent Advisor to the Board: Paul Cameron
General Manager: Krys Beardman
Secretary: Karen Fuller

Observers:

David Carrington, Pete Shields, John Beardman, Simon Lovell, Donna Eade, Sheree Anderson, Janine Kolkman, Stacia Merlo, Ben Wilde, Bonnie Milne, Luke Burgess, Sue Parr

Apologies

Board Members: John Hornal (Independent), William Guzzo (Independent), Tim Horne, Scott Collins (Sabres & Board) Fred and Sandra Ashworth - Lightning Inline Hockey Club

Notice of Meeting

Richard Nelson, Acting Chair, moved that as the Notice of Meeting had been circulated to all stakeholders, that the notice of convening the meeting be taken as read.

Moved: Richard Nelson
Seconded: Jenny Henry
Carried - unanimously

Minutes of Previous Meeting

Richard Nelson, Acting Chair, moved that as the minutes of the previous Annual General Meeting, held on 2 May 2015 had been circulated to all stakeholders, that the minutes of the 2015 AGM were taken as being read.

Moved: Richard Nelson
Seconded: Pete Shields
Carried - unanimously

Matters arising from the minutes of the previous AGM 2015

There were no matters arising from the minutes of the previous AGM held on 2 May 2015 in Wellington.

Mr Paul Cameron – NZIHA Appointments Panel

Mr Paul Cameron was welcomed and introduced to the gathered delegates and observers.

Mr Cameron advised that Barbara Baker had stepped down from her role as NZIHA Chairperson of the Board as at March 16, 2016. Since this time Richard Nelson has been Acting Chairperson. Mr Cameron thanked the Board and complemented them for their volunteer service to inline hockey. Mr Cameron referred to the Build the Game Report and a reminder, as the sport is moving forward, to revisit TEAM – Together Everybody Achieves More.

Mr Cameron acknowledged the work of Rob Henry and Barbara Baker and the value they have added to NZIHA.

Before moving on to announce the new interim Board, Mr Cameron expressed his observations and asked the incoming Board members to consider the following:

- a. The Board should be “strategic” and Operations involved with “day-to-day” running.
- b. Mixing of Board and Operations needs to be revisited.
- c. The workload of the GM is too heavy.
- d. Personalities – to be left at the door.
- e. TEAM

Mr Cameron advised that the Appointments Panel, comprising himself and Paul Franklin (NZIHA lawyer), after considering all options and concerns, have put in place an interim board. Applicants have been looked at independently to guide inline hockey for next three months. The Appointments Panel have chosen an interim board of 7 to guide the sport for the next three months. The interim board will work together, along with the operations committee, to ensure the smooth running of inline hockey for the next three months.

Paul Cameron, was pleased to announce the interim Board and thanked applicants for making themselves available.

Current Board Members:

Sue Kennedy
Scott Collins
Mark Sutton

New Board Members:

Pete Shields
Simon Lovell
Ben Wilde
Grant Novak

The Appointments Committee recommended that Grant Novak be considered as the interim Chairperson for New Zealand Inline Hockey for the next three months.

Richard Nelson, Acting Chairperson, moved that Mr Paul Cameron’s Report to the Board, including the nomination of the new Board, be accepted:

Moved: Richard Nelson
Seconded: Carol Rosser
Carried - unanimously

Questions regarding the above Board announcement:

- 1. *David Carrington (Ravens) asked how the Appointments Panel going forward will be comprised.* Mr Cameron advised that himself and Paul Franklin will remain on the Appointments Panel and a third member will be appointed by the Appointments Chair, as per NZIHA Constitution.
- 2. *Jenny Henry (Panthers) asked how the Chair was chosen.* Mr Cameron advised that According to the NZIHA Constitution, the Board would choose the Chair but on this occasion the recommendation from the Appointment’s Panel is that Grant Novak be appointed as the interim Chairperson.

Chairperson’s Report

The Chairperson’s Report and document Develop and Deliver against the Strategic Plan were distributed to the meeting. Acting Chairperson, Richard Horne, read a report from Barbara Baker.

Richard Nelson moved that the Chairperson’s report be accepted:

Moved: Richard Nelson
Seconded: Sue Kennedy
Carried - unanimously

Questions arising from the Chairperson's report:

1. *Sandy Nimmo (Renegades) asked if a report was available from the GSL Marketing Workshop held in New Plymouth earlier in the year. This is to be posted to the NZIHA website.*
2. *Sandy Nimmo (Renegades) asked regarding advertising for coaches for the grant received for coaching. Sue Kennedy advised that the grant, which was received in February 2016, is follow-on funding planned from Dave Hammond's coaching position for a Coaching Development Officer. The intention is for New Zealand to now start supporting local coaches and the new Board will be asking for interest in this role.*
3. *Sandy Nimmo (Renegades) moved that NZIHA create a Working Committee to look at the Development and Delivery of inline hockey in New Zealand. Richard Horne suggested that this was moved to General Business.*

Richard Horne moved that the Chairperson's Report be accepted:

Moved: Richard Horne.
Seconded: Sue Kennedy
Carried - unanimously

Finance

Richard Nelson introduced Mark Sutton to the meeting and invited him to deliver the finance report. (Appendix A)

1. NZIHA have moved to Xero this year. Mark thanked Krys Beardman and Julia Craig for their hard work to get NZIHA accounts moved across to Xero.
2. Major change in visibility now with move to Xero.
3. Cash Committee established - thanks to Krys Beardman, Julie Craig and Nicole Grimme with grants.
4. Internet banking improvements- have added foreign currency accounts.
5. NZIHA can now watch FX rates and purchase funds for campaigns requiring international funds.
6. Subsequent to last year's Audit Report recommendations, NZIHA have adopted new policies to provide fairness and consistency of finance matters.
7. New Branding estimated at \$18k in kind sponsorship with a \$500 invoiced charge for work done by Custer Creative.
8. Kapinua sponsorship for sleeve branding \$5k
9. Need more clarity around Sporty registrations and payments. Very difficult to track against individuals when clubs are sending bulk payments without data. Plan was to go to online payments for association membership, but some clubs not keen on this.
10. Cost of Xero/ month is \$55/ month
11. GSL Report not yet circulated (Sandy Nimmo) cost of workshop was \$4300.
12. Surplus in 2014 was \$32k, in 2015 loss was \$12K +

General discussion regarding use of portable eftpos machine, 2017 XRB reporting standards will require non financial data included, grant plan 2016-17, regional finances, Board meeting costs. David Carrington pointed out there was a loss compared to the previous year surplus and asked for an explanation on the governance costs. Sandy Nimmo complimented Mark Sutton on the financial report.

Richard Nelson moved that the Financial Report be accepted:

Moved: Richard Nelson
Seconded: Sandy Nimmo
Carried - unanimously

Richard Nelson moved that the NZIHA 2015 financial accounts be accepted, subject to them being audited:

Moved: Richard Nelson
Seconded: Sandy Nimmo
Carried - unanimously

Profiling the Sport

Sue Kennedy distributed and presented the Profiling the Sport Report.

Long term vision is to have a professional looking brand & story behind the brand to secure some level of corporate sponsorship.

1. Creative Cluster have reviewed the NZIHA brand looking at specific audience (often linked to ice-hockey and players wanted to stand alone from ice-hockey). Current logo not recognizable and not current to market. Looked overseas at other sporting organizations. Asked for feedback and taken on concerns and comments.
2. Senior men and women have asked for an identity and brand. Black and white reserved for top level and world cup events. Three tiers of uniform to represent level of event/players – Vets, Senior Men/Women, Junior Men/Women & junior grades
3. Samples of the new uniform were presented.
4. The Board has adopted the brand and signed off uniform – next step is to market the brand.
5. Open discussion regarding player pants, sponsorship, player consultation.
6. A player shirt to be “donated” to Cluster Creative in acknowledgement of contribution.
7. Sue Kennedy indicated the opportunity was now available to seek additional sponsorships to add to uniform branding.

General Discussion

Helen Murray attended to “model” the new look uniform. Jersey, player pants, tee, singlet were displayed. Intention also to look at player shorts and potentially a jacket.

Senior Men and Women to wear black and white versions of the jersey with koru in black or white.

Second tier team (AAU/ Oceania/ Narch? Etc) to wear a charcoal and pale grey version with a “paua” blue design (koru)

Player pants resulted in a lot of discussion and the view of delegates was not white and that the sample branded Tour pant was the preferred option. Stock to be purchased and on hand to sell in black version only.

Referees Report

Richard Nelson, Acting Chairperson, moved that Kane Taylor, Chief Referee’s report which had previously been circulated be adopted.

- Comment: Presence on website needs to be updated. New rulebook in process. Abuse of referees still an issue and resulting in lack of referees. Level program has been initiated and review of reimbursements for time on the rink. Players view referees as being paid and expect competence and consistency. Courses held during the year, but many chose not to referee even after receiving their Level one certification.

Moved: Richard Nelson

Seconded: Alethea Stove

Carried- unanimously

Coach’s Report

Richard Nelson, Action Chairperson, moved the Coaching Portfolio report be accepted.

Excellent workshop held early in 2016, hosted by John Hornal in Wellington with good attendance and a view to host more around country as funds and time permit.

Moved: Richard Nelson

Seconded: Pete Shields

Carried - unanimously

Risk Portfolio Report

Sue Kennedy distributed and presented the Risk Portfolio Report.

1. Clubs and NZIHA to be aware of the changes to the Health and Safety Act as at April 2016. Advice received by Sue is that volunteers to an organisation, specifically Directors of a Board, would be similar to a school board/trustee environment but a legal opinion needs to be obtained.
2. To be aware of legislation changes and what it means to us as an organisation. Proposed to take on at Board level and get it out to clubs.
3. Succession planning for NZIHA. More people engaged in the sport. Sharing tasks. Volunteer payments – where does it cross the line.

General discussion regarding safety of score bench officials, rink injury registers, venues fit for purpose, correct wearing of safety equipment, first aiders for tournaments/club days, succession planning, volunteers, child safety and supervision around rinks, poor behaviour and negative internal relationships, lack of focus on growth and declining membership in U14/16/18, registrations & User Pays Model.

Richard Nelson moved that the Risk Report be accepted:

Moved: Richard Nelson

Seconded: Mark Sutton
Carried - unanimously

EO Operations Report

Sue Kennedy presented the EO Operations Report.

Sue thanked the operations team for some excellent events this year. NZIHA excel in running events and has a core group of volunteers who manage this extremely well.

Sue thanked all involved in IIHF Qualifier and congratulated the senior men's team on their qualification for 2017 World Inline Hockey Championships.

General discussion regarding everybody is here for the sport because they love the game. There is a difference of opinion on how operations and governance should work together. It was noted that more volunteers are needed as a small group who are already volunteering 150% are being asked to complete more tasks. Crucial to moving forward is to have improved communication between operations and Board and a clear division of responsibilities. Extensive discussion noting a significant area for Operations and the Board to collaborate on. A view that the sport is moving towards being too corporate and terms of reference and job descriptions should be more basic. Is a player association/ panel warranted?

Operations was very effective overall.

Some general communication via Facebook needs to be checked.

Volunteers are difficult to attract as many are already heavily involved at club level. Volunteers are used for specific events and there is a core group willing to help. Resources like the regional VNZ organisations should be utilized.

Richard Nelson, Acting Chairpersons, moved the EO Operations Portfolio report be accepted:

Seconded: Sandy Nimmo

For: 4

Against: 3

Whalers delegate, Alethea Stove had to leave the meeting prior to the motion being put, but stated when excusing herself that her club would not agree to the EO report as presented.

Presentation of Remits for Consideration

Discussion and outcomes moved to end of the minutes due to their formatting.

General Business

Richard Nelson advised that the new Board will take on all the issues brought up at the meeting.

Items brought up in general business included:

- Grass Roots development.
- Sandy Nimmo – suggested assembling a task force on coaching (7 members) to provide comprehensive and implementable programme.
- Sandy Nimmo suggested sending one goalie away with an international team was not appropriate.
- NZ becoming self-sufficient in coaching - NZIHA has grant funding for this.
- Annual development camps for players – not just NZ reps.
- Develop a player & coaching program that leads to consistency
- Some difficulties with Sporty online system for some clubs, trying to remedy. Clubs should be allowing players to register themselves, to remove this time consuming job from club admin. Re-registration in following season should be easy. Currently clubs are respon sible for making sure members are registered and paid up.
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Meeting Closed: 3.30 pm